

SHARON CASE, PMP

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CAREER SUMMARY

Technical Project Lead with Electrical Engineering background and extensive experience in full cycle project management; successfully took products from design through production to project completion. Skilled in program management and configuration control. Excellent leadership, problem solving and multi-tasking ability have led to projects closing on schedule and within or below budget. Strong work ethic and positive attitude have resulted in outstanding team building within large organizations.

Technical expertise includes

- Design Engineering
- Product Development
- Quality Assurance
- Value Stream Mapping and Kaizen Events
- TS-16949
- Lean Processes
- Safety Standard and Procedures

WORK EXPERIENCE

CONTINENTAL CORPORATION, Huntsville, AL

2007 – 2011

Business Analyst, Safety Administrator, Environmental Lead, Jones Lang LaSalle 2011

Managed detailed information pertaining to facilities using visual management. Led decommissioning activities for maintenance, administered safety related requirements and created Job Hazard Analysis forms.

- Led all environmental activities related to plant closure to ensure compliance.
- Managed post occupancy construction and completed repair and maintenance projects to meet lease requirements for return to landlord, exceeding all landlord expectations and completing project under budget.

Technical Project Lead

2007 – 2011

Processed and verified manufacturing engineering changes using SmarTeam and SAP Systems. Recycling Program Manager.

- Reduced waste stream by 1,677 tons by creating, implementing, and maintaining facility wide recycling program for plastic, cardboard, paper, metals and electronic scrap.
- Developed systemized Engineering Change Request, creation through release, by collaborating with transmission controller team in all product document changes.
- Supported plant maintenance with systems operation changes in SAP and supported asset management team for asset disposition.
- Created support documentation and data for product teams to ensure successful transfer.
- Awarded accommodations each year for meeting or exceeding plant and individual goals.

SIEMENS VDO, Huntsville, AL

2004 – 2007

Area Manager, Line Supervisor, and Maintenance Supervisor

Led start-up and launch of printed circuit board and cluster production line for the PM / JS Cab Compartment Node. Coordinated with plant personnel on line setup, spacing, functional operation and improvements. Supervised line advisors, operators and maintenance personnel.

- Led process improvement reviews of Standard Operating Procedures (SOP), process quality requirements, Control Plans, Process Failure Mode and Effects Analysis, Test Engineering procedures, corrective action tracking and reporting, creating a successful product launch.
- Ensured efficient, safe, and quality product by coordinating new product launches with all levels of the production support team.
- Led manufacturing team to improve production metrics.
 - Achieved zero OSHA reportable incidents.
 - Achieved customer satisfaction rating of 95.37%.
 - Improved productivity from 1.3 to 3.4 units / labor hour (161% Improvement).
 - Increased 5S improvements and 3I (employee suggestion plan) submissions.

SIEMENS VDO (Continued)

- Value Stream mapping Kaizen workshop to optimize performance of line to meet customer demand and quality expectations. 96 wastes identified, 112 counter measures identified ultimately resulting in improved first pass yield, communications / morale, throughput and quality and reduce downtime, scrap and cost / overtime.

CHRYSLER-HUNTSVILLE ELECTRONICS, Huntsville, AL**1983 –2004****Manufacturing Specialist, Area Manager-in-Training, and Production Supervisor** 2000 - 2004

Managed pre-launch, launch, and on-going production on multiple printed circuit board and cluster assembly lines for vehicle production lines.

- Successfully designed, developed process, and implemented production of replacement part in 7 weeks to support minivan production for Chrysler.
- Ensured customer satisfaction with product delivery and quality by addressing process, man power, and support issues.
- Led cluster and board production lines to produce quality product on schedule.
- Achieved production metric targets for safety, quality, delivery, cost and morale by tracking production line numbers and addressing issues with the production team.
- Ensured product launches occurred successfully and manufacturing issues were addressed by collaborating effectively with all levels of support personnel (tool engineer, QC, IE, RE, test engineers, facilities engineers).

Project Engineer

1993 - 2000

Supported external customer and production in the building of electronic modules.

- Coordinated product / customer changes, warranty, and product improvements with customers.
- Addressed production problems with test engineering and quality to improve calibration gauges.
- Implemented the Quality Improvement action plan, change orders / process change requests, quality failure notice responses and all aspects of engineering support.

Electrical Design Supervisor & Product Design & Development Engineer

1983 -1993

Coordinated with printed circuit board suppliers, engineers, designers and drafters to create “manufacturable” printed circuit boards for radios, feature products, and power train. Supervised and managed designers, drafters, and clerk.

- Reviewed Engineering Change Orders and trained engineers how to create the documents.
- Led printed circuit board guidelines development team and created documentation for use by engineers and designers.
- Created and coordinated advance product tracking report to develop manpower requirements for department.
- Budgeted man-hours and cost for feature product board designs.

STONE & WEBSTER ENGINEERING, Englewood. CO**1981 – 1983****Auditor**, Engineering Assurance

Reviewed electrical, mechanical, and structural designs to ensure specifications, drawings, and vendor information interface properly ensuring compliance with company and Nuclear Regulatory Commission regulations.

EDUCATION AND TRAINING

- **MBA**, Alabama A&M, Normal, AL
- **BS**, Electrical Engineering, University of Colorado, Denver, CO
- **Certification**: Project Management Professional, 2011
- **Ongoing Training**: Lean, Kaizen Promotion Office Workshop, OSHA 10, SAP PDM User and SAP PDM Maintenance
- **Computer Proficiencies**: Proficient in MS Word, Excel, PowerPoint, Project, Visual Basic, Outlook, Lotus Notes, SAP R/3 (PDM / ERP) and Share Point

PROFESSIONAL AFFILIATIONS

- Member, Program Management Institute
- Past President, IEEE Student Chapter, University of Colorado, Denver
- Past President, Associated Engineering Students, University of Colorado, Denver