



**PMI-NAC Seminar Meeting
(non-REP)
November 29, 2007**

Topic: What PMs Should Know about Gov't Contract Compliance

Speakers: Darrell Walker and Jay Billings

Time: 5:00 PM – 8:00 PM

Place: Sparta, Inc., 401 Diamond Drive, Huntsville, AL

Certificate of Attendance

Name: _____

PMI Member Number: _____

Organization: _____

Professional Development Units Reporting Instructions

PMPs can report three PDUs online at: http://tel.occe.ou.edu/pmi/PMI_Member/PDUlogin.php3. Here is the information you will need. Be sure to keep this certificate in your personal records for verification in the event your submission is audited.

PDU Reporting Form Item	Item Data
Activity/Category Type	4
Program Title/Description	See Topic above
Start/Completion Date	See above date
PDUs Earned	3
Knowledge Areas	Procurement
Process Group	Planning, Executing, Monitoring and Controlling, Closing
Application/Specific Interest	All
Activity Provider	NCMA Huntsville Chapter
Address	POB 5836
City	Huntsville
State	AL
Zip	35814
Country	USA
Phone	800-344-8096
URL or Email	www.ncmahsv.org

Detailed Instructions for Reporting Seminar PDUs Online (for non-REP Seminars)

1. Go to http://tel.occe.ou.edu/pmi/PMI_Member/PDUlogin.php3
2. Enter your PMI identification number, your PMP Cert Number. Then enter the first four characters of your last name as your password.
3. Select the "**PMI PDU Self Report Form**" radio button and click on "**LOGIN.**"
4. When asked "**What activity do you wish to claim?**" select Category 4 on the pull-down menu and click on "**Continue.**"
5. At the next screen, fill out the ***PDU Continuing Certification Requirements Online Activity Reporting Form***, using information from your Certificate of Attendance and click the "**Continue**" button